

MINUTES

**BURNEY FIRE PROTECTION DISTRICT
Board of Fire Commissioners
Tuesday, June 18, 2024
3:00 PM Regular Meeting with Public Hearing**

OPEN SESSION

1. MEETING CALLED TO ORDER

3:00 PM by Chair R. Valinoti

2. FLAG SALUTE

3. ROLL CALL

Roger Valinoti - Present
Irene May - Present
Forrest Bartell - Present
Pamela Grant - Absent
Karen VanCleave - Present

4. AGENDA APPROVAL

On motion by I. May and second by F. Bartell, the Agenda was approved by the following vote:

Ayes: R. Valinoti, F. Bartell, I. May, K. VanCleave
Noes: None
Absent: P. Grant
Abstain: None

5. ANNOUNCEMENTS

None.

6. PRESENTATIONS

None.

7. COMMITTEE REPORTS

None.

8. PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of District that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

9. PUBLIC FORUM RESPONSE

None.

10. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: May 02, 2024, Batch 01, May 02, 2024, Batch 02, May 16, 2024, Batch 03, May 16, 2024, Batch 04, May 16, 2024, Batch 05, May 28, 2024, Batch 06, May 29, 2024, Batch 07, May 29, 2024, Batch 08.
- b. Monthly Funds Transfer Summary
- c. Approval of the Minutes: Regular Meeting May 21, 2024
- d. Monthly financial reports for May 2024
- e. Ambulance accounts receivable reports for May 2024 (Wittman)
- f. May Incident Counts

On motion by F. Bartell and second by K. VanCleave, the Agenda was approved by the following vote:

Ayes: R. Valinoti, F. Bartell, I. May, K. VanCleave

Noes: None

Absent: P. Grant

Abstain: None

11. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

12. PUBLIC HEARING

- a. **Fiscal Year Budget 2024-2025 Resolution BFPD 2024-03.** Notice of a Public Hearing pertaining to Adopting the Burney Fire Protection District 2024-2025 Fiscal Year Budget was published for two weeks in advance of the June 18, 2024, Board Meeting. The notice was published in the Intermountain News and was posted on the Burney Fire Protection District website as well as at the Burney Fire Protection District office according to provisions of Section 6066 of the Government Code of the State of California.

Board Chair Valinoti opened the Public Hearing at 3:17 p.m. Chief May highlighted some of the Grants received, station structural repairs made, and equipment purchased during the fiscal year 2023-2024. He explained that vehicle insurance costs went up slightly due to adjusting replacement values.

There were no questions or comments from the public. Board Chair Valinoti closed the Public Hearing at 3:18 p.m.

On motion by F. Bartell and second by I. May, **the Board adopted Resolution No. BFPD 2024-03, A Resolution of the Board of Directors of the Burney Fire Protection District, County of Shasta, State of California, adopting a Final Annual Budget for Fiscal Year 2024-2025 in accordance with Health and Safety Code 13890, approved by the following vote:**

Ayes: R. Valinoti, F. Bartell, I. May, K. VanCleave

Noes: None

Absent: P. Grant

Abstain: None

b. Parcel Tax BFPD Resolution BFPD 2024-01 and Ordinance BFPD 2024-01. Notice of a Public Hearing pertaining to Calling for a Special District Election for November 5, 2024, was published two weeks in advance of the June 18, 2024, Board Meeting. The notice was published in the Intermountain News and was posted on the Burney Fire Protection District website as well as at the Burney Fire Protection District office according to provisions of Section 6066 of the Government Code of the State of California.

Board Chair Valinoti opened the Public Hearing at 3:32 p.m. Chief May stated that should this Measure pass, it would essentially provide the funds to hire two much needed full-time benefitted positions. The BFPD staff worked with Board Commissioner Karen VanCleave on simplifying the language of the Measure that would be printed on election ballots. Legal counsel also reviewed it.

Public comments included appreciation of the simplified language, stating that it is "more understandable". Board Chair Valinoti closed the Public Hearing at 3:35 p.m.

On motion by F. Bartell and second by K. VanCleave, the Board adopted **BFPD Resolution BFPD 2024-01 and Ordinance BFPD 2024-01, A Resolution of the Board of Directors of the Burney Fire Protection District, County of Shasta, State of California, calling a Special District Election for November 5, 2024, ordering that a question relating to the levy of a special parcel tax be submitted to the voters at the Special Election, and requesting that the Board of Supervisors of Shasta County consolidate the District Election with the General Election to be conducted on the same date, approved by the following vote:**

Ayes: R. Valinoti, F. Bartell, I. May, K. VanCleave

Noes: None

Absent: P. Grant

Abstain: None

13. DISCUSSION / ACTION ITEMS

a. Appropriations Limit Fiscal Year 2024-2025 Resolution BFPD 2024-04.

On motion by F. Bartell and second by I. May, **the Board adopts Resolution Number BFPD 2024-04, A Resolution of the Board of Directors of the Burney Fire Protection District, County of Shasta, State of California, establishing the Appropriations Limit for Fiscal Year 2024-2025 for the Burney Fire Protection District in accordance with provisions of**

Division 9 of Title 1 of the California Government Code, approved by the following vote:

Ayes: R. Valinoti, F. Bartell, I. May, K. VanCleave

Noes: None

Absent: P. Grant

Abstain: None

b. Board Meeting Date Change

On motion by K. VanCleave and second by F. Bartell, **the Board approved the cancellation of the July 16, 2024, Regular Board Meeting, and approved meeting again at the next scheduled Board Meeting on August 20, 2024, by the following vote:**

Ayes: R. Valinoti, F. Bartell, I. May, K. VanCleave

Noes: None

Absent: P. Grant

Abstain: None

14. FUTURE AGENDA ITEMS

None.

15. FIRE CHIEF'S REPORT

None.

16. BOARD MEMBER COMMENTS

Karen VanCleave thanked the Administrative Assistants for working on the language of the upcoming November 5th ballot.

19. ADJOURNMENT

A complete agenda packet is available for public inspection at the office of the Board Secretary, 37072 Main Street, during regular business hours, 8:30 AM to 4:30 PM, Monday – Thursday.

R. Valinoti adjourned the meeting at 3:40 p.m.



Board Chair, Roger Valinoti



Administrative Assistant, Kathy Newton
Jennifer Luck

Date: 06/18/2024
8/20/2024