

MINUTES

BURNEY FIRE PROTECTION DISTRICT
Board of Fire Commissioners
Tuesday, August 20, 2024
3:00 PM Regular Meeting with Public Hearing

OPEN SESSION

1. MEETING CALLED TO ORDER

3:00 PM by Chair R. Valinoti

2. FLAG SALUTE

3. ROLL CALL

Roger Valinoti - Present
Irene May - Present
Forrest Bartell – Present by phone
Pamela Grant - Absent
Karen VanCleave - Present

4. AGENDA APPROVAL

On motion by I. May and second by K. VanCleave, the Agenda was approved by the following vote:

Ayes: I. May, K. VanCleave, F. Bartell, R. Valinoti
Noes: None
Absent: P. Grant
Abstain: None

5. ANNOUNCEMENTS

Chief May introduced Douglas Khoo, who has joined the department as FF/EMT. He also announced the addition of Julie Sangvong, EMT, and Lindsey DeWit, EMT.

6. PRESENTATIONS

None.

7. COMMITTEE REPORTS

None.

8. PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of District that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

9. PUBLIC FORUM RESPONSE

None.

10. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: June 20, Batch #Manual; June 12, Batch #01, 02, 03, 04; June 25, Batch #05, June 26, Batch #06, 07; July 3, Batch #01; July 10, Batch #02, 03, 04; July 25; Batch #05, 06, 07, 08, 09; July 30; Batch #10
- b. Monthly Funds Transfer Summary for June 2024 and July 2024
- c. Approval of the Minutes: Regular Meeting June 20, 2024
- d. Monthly financial reports for June 2024 and July 2024
- e. Ambulance accounts receivable reports for June 2024 and July 2024 for Wittman and July 2024 for FCN
- f. June and July Incident Counts

On motion by K. VanCleave and second by F. Bartell, the Agenda was approved by the following vote:

Ayes: K. VanCleave, F. Bartell, R. Valinoti, I. May

Noes: None

Absent: P. Grant

Abstain: None

11. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

12. PUBLIC HEARING

None.

13. DISCUSSION/ACTION ITEMS

- a. GEMT Audit

Chief May provided background and results of the audits performed for fiscal years ending 2019, 2020, and 2021. The outcome of the audits provided additional ambulance revenues in the amount of \$19,765.00.

b. AI Human Resources – Fire Chief's Position

On a motion by F. Bartell and second by K. VanCleave, the board adopted the changes submitted to the AI Human Resources – Fire Chief's Position by the following vote:

Ayes: K. VanCleave, F. Bartell, R. Valinoti, I. May

Noes: None

Absent: P. Grant

Abstain: None

14. FUTURE AGENDA ITEMS

CalPERS / Alternative Retirement Plan

15. FIRE CHIEF'S REPORT

Both Board incumbents have filed with the Shasta County Elections and Registrar of Voters..

A Fall pancake breakfast is scheduled for Saturday, September 28 from 9 -11 am. If anyone would like to participate or volunteer for the event, your help would be appreciated.

A new oven has been ordered for the department to replace the current non-functioning equipment.

The District received the reimbursement funds from the Office of Transportation Safety for the Jaws of Life equipment purchased earlier in the year.

The Chief has several Measure F speaking engagements scheduled in the upcoming month and asked board members to consider supporting his efforts by attending the meetings or presenting. Scheduled dates will be emailed to Board members for consideration. A flyer has been prepared to help communicate the need and support of the Measure.

The audit is underway for the FY ending June 2024 and is expected to be presented in the coming months.

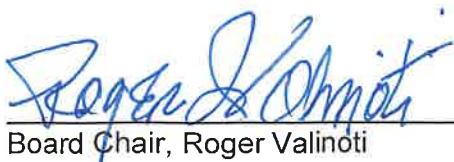
We will see changes in the future to the District's website to ensure compliance with changes required by ADA, DOJ, and the State of California to ensure accessibility guidelines.

16. BOARD MEMBER COMMENTS

19. ADJOURNMENT

A complete agenda packet is available for public inspection at the office of the Board Secretary, 37072 Main Street, during regular business hours, 8:30 AM to 4:30 PM, Monday – Thursday.

R. Valinoti adjourned the meeting at 3:25 p.m.


Board Chair, Roger Valinoti


Administrative Assistant, Jennifer Luck

8/20/2024
Date: 08/20/2024